

APPLICATION FOR EMPLOYMENT
An Equal Opportunity Employer



Date _____

Name _____
Last First Middle Social Security Number

Address _____
Street City State Zip

Phone _____ Position & Salary Desired _____

Who referred you to ROC Carbon Company?

- () Private Placement Agency () College Placement Service () Walk-in
() Reply to Advertisement () State Employment Office () Personal Contact

EDUCATION

Highest Grade Completed: 1 2 3 4 5 6 7 8 9 10 11 12 College: 1 2 3 4

School Attended _____ Location _____

Degree Earned _____

Special Training _____

Special Skills (Including machinery operation) _____

PREVIOUS WORK EXPERIENCE - List below, beginning with most recent

Employer	From	To	Type of Work	Beginning Rate	Ending Rate	Reason for Leaving
Name						
Address						
Supervisor & Phone Number						
Name						
Address						
Supervisor & Phone Number						
Name						
Address						
Supervisor & Phone Number						

SERVICE RECORD

Branch of Military Service - U.S. _____

National Guard? _____ Date obligation ends: _____

Type of discharge and date _____

HOBBIES: _____

On what date will you be available to work? _____

If you are presently working, may we contact your employer? _____

Have you ever been convicted of a crime? <u>Yes</u> _____ <u>No</u> _____ Approximate Date: _____
If yes, please provide county and state along with brief description: _____
A conviction may not disqualify you, but a false statement will.

Person to contact in case of emergency: _____
Name _____ Phone _____
Address _____

Have you worked for ROC Carbon Company before? Yes _____ No _____

If yes, what position? _____

Dates worked? _____

Reason for leaving? _____

I certify that the information contained in this application is correct to the best of my knowledge and understand that falsification of this information is grounds for refusal to hire or, if hired, dismissal. I authorize any of the persons or organizations referenced in this application to give you any and all information concerning my previous employment, education, or any other information they might have, personal or otherwise, with regard to any of the subjects covered by this application and release all such parties from all liability for any damage that may result from furnishing such information to ROC Carbon Company. I authorize you to request and receive such information. In consideration for my employment by ROC Carbon Company, I agree to conform to the rules and regulations of the company and acknowledge that these rules and regulations may be changed, interpreted, withdrawn, or added to by ROC Carbon Company at any time, at the company's sole option and without any prior notice to me. I further acknowledge that my employment may be terminated, and any offer of employment, if such is made, may be withdrawn, with or without cause, and with or without prior notice, at any time, at the option of the company or myself.

I understand that no representative of ROC Carbon Company has any authority to enter into any agreement for employment for any specified period of time, or assure or make some other personnel move, either prior to commencement of employment or after I have become employed, or to assure any benefits or terms and conditions of employment, or make any agreement contrary to the foregoing.

I acknowledge that I have been advised that this application will remain active for no more than 90 days from the date it was made.

Signature of Applicant

Date